



ROBYN STELLER FOUNDATION INC

GRANTS

TERMS AND CONDITIONS

Eligible Projects

- Projects that seek to protect or conserve native forests, specific areas of native forest or native flora or fauna in the South East NSW region.
- Projects should be structured towards a particular goal or outcome for native forest or flora or fauna protection/conservation.
- Priority will be given to projects that utilise existing conservation based networks/stakeholder relationships and/or seek to establish new conservation based networks/stakeholder relationships for the strategic goals of the project.
- Priority will be given to projects that utilise strategic and innovative techniques to achieve goals/outcomes.

Eligible Applicants

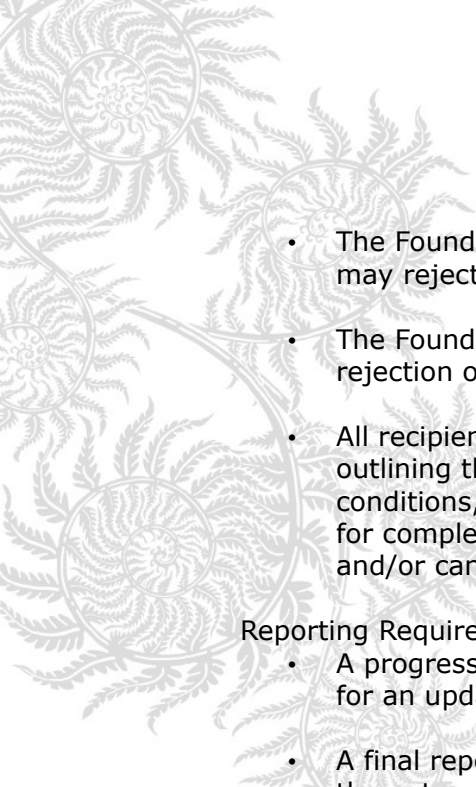
- Applications will be considered from forest/environment conservation organisations or networks, or individuals with considerable association and experience in conservation work.
- Priority will be given to organisations/networks/individuals that can demonstrate previous conservation achievements.
- Incorporation is an advantage but not essential.

Grants

- Grant applications for projects as above shall be invited on an annual basis and will be processed within a 3 month period.
- It is estimated that one Grant of \$5,000 will be awarded per year (the amount per Grant and number of Grants available per year will be reviewed on an annual basis according to the outcome of annual accounting).
- An initial payment of 60% of the total grant will be paid to a successful applicant upon acceptance of the grant conditions and receipt of a tax compliant invoice (or Statement by a Supplier form). A further instalment of 30% will be paid on approval of the progress report by the Robyn Steller Foundation. The final payment of 10% will be made following the approval of the final report by the Robyn Steller Foundation.

Application and Approval Process

- Applications must be made on the approved Application Form obtainable from the Foundation.
- Any Application lodged with the Foundation is deemed to have been made on these Terms and Conditions.
- The Foundation may request additional information or material in support of an Application and failure to promptly provide such information or material may result in the Application being rejected.

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- The Foundation is under no legal obligation to accept an Application and may reject all Applications received.
 - The Foundation is under no legal obligation to provide reasons for the rejection of an Application.
 - All recipients of Grant funding will be required to enter into an agreement outlining the conditions of the grant. Failure to comply with such conditions, including reporting requirements referred to below or period for completion of the project, may result in the Grant being withdrawn and/or cancelled.

Reporting Requirements

- A progress report will be required half way through the proposed project for an update on progress towards project goals/ outcomes.
- A final report will be required on completion of the project to summarise the outcomes of the project.
- A financial report will be required on completion of the project.
- The Foundation reserves the right to conduct a financial and process audit on the funded project at any time within a three year period of the awarding of the grant. A period of three months notice will be provided to the grant recipient prior to an audit being conducted.